



Mr Andrew Brien  
Chief Executive Officer  
Fraser Coast Regional Council  
PO Box 1943  
HERVEY BAY QLD 4655

Department of  
Communities

Dear Mr Brien

I refer to Council's application under the Major Facilities Program to extend and upgrade the Hervey Bay Community Recreation Centre for basketball, netball, indoor soccer, volleyball, badminton, fencing, judo, martial arts and include a gymnasium.

In assessing your application the Department has identified a number of issues which require clarification before this assessment can be finalised and a recommendation made on this project. These issues include:

- Confirmation of land use approvals or evidence of lodgement of a Development Application was not provided. These documents will assist in assessing your ability to deliver the project;
- The Quantity Surveyor's Summary is for the building costs only, however a detailed Quantity Surveyor's estimate for the whole project is required; and
- The current construction program is beyond the funding period. To be eligible for funding, the application must demonstrate that the facility can be developed by the end of the funding period, being 31 December 2010.

It would be appreciated if you could forward the above information to the Facilities Development Unit, Department of Communities (Sport and Recreation Services) no later than **15 May 2009**. The assessment of your application will be finalised based on the information provided in your application and any additional information supplied by this date.

If the requested information is not provided by the above mentioned date, the Department will not be in a position to recommend funding for this project.

Please contact Ms Amanda Allen on (07) 3235 4736 who will be able to assist you with the process.

Yours sincerely

*B Klaassen*

Ben Klaassen  
Director  
Program and Regional Development

*5/5/09*

**From:** ALLEN Amanda  
**Sent:** Thursday, 2 April 2009 2:25 PM  
**To:** BOLTON Warren  
**Subject:** RE: Assessment of Majors

Yes it is caught in the prohibition, so no contact with anyone involved in the development of the applications.

Thanks

*Amanda Allen  
Acting Manager  
Facilities Development  
Sport and Recreation Services  
Department of Communities  
323 54736*

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**From:** BOLTON Warren  
**Sent:** Thursday, 2 April 2009 1:09 PM  
**To:** ALLEN Amanda  
**Subject:** RE: Assessment of Majors

Amanda

I have already needed to make contact with consultants to clarify ambiguous material in their submissions - is this type of contact caught by the prohibition?

Regards

**Warren Bolton**

-----Original Message-----

**From:** ALLEN Amanda  
**Sent:** Wednesday, 1 April 2009 5:19 PM  
**To:** WRIGHT Michael; BOLTON Warren; MCLEOD Kathy; GREET Pamela  
**Cc:** TOYE Melanie  
**Subject:** Assessment of Majors

Hi all,

Just an update on the assessment of applications, Ben has advised that he doesn't want any recommendations in the final assessment comments, and for you are only to provide the comments on whether the application meets the criteria. I know you have done some already, so sorry for the double work on this but you will need to change the comments if you have made recommendations already.

I see that G2 is now available so we will need to transfer the comments into the system.

On another note and as a reminder, you are not to make contact with the applicants, consultants or anyone else involved in the preparation of the applications as it is important that all applications are assessed on an equal basis.

Melanie,

Can you please prepare for me a list of the completed assessments as of COB Wednesday so we can make a determination on when they are likely to be completed. I